

Safe from Harm Training

Step-by-Step Tutorial for Salvation Army Volunteers

What is Safe From Harm?

It is a comprehensive safety and abuse prevention program to train Salvation Army officers, employees, and volunteers with best practices and procedures for working with vulnerable children and adults. The Salvation Army is responsible for all participants in our programs and keeping everyone safe is our priority.

The program is required of all Salvation Army employees and volunteers working with or in close proximity to children and vulnerable adults. We appreciate your support in completing this training as it protects all the individuals we serve, our employees, and our volunteers.

Safe From Harm training for volunteers must be completed in person the first time. The approval is valid for three years. It may then be renewed online (instructions below) and typically takes 30-45 minutes to complete. To find out the next in-person training date or to ask questions about Safe From Harm, please contact Captain Susan Shiels at 434-295-4058, extension 104.

Step One: Enroll

A. Go to www.praesidiuminc.com/enroll



B. Enter the registration code: **STNCV**

C. Fill out the form and click the link to enroll. For Ministry Unit, please enter Charlottesville VA Corps

D. Please include your email address so that we may contact you if needed.

E. Print the page or write down your user login and password for future use.

F. To begin training immediately, click the first link given on your screen and skip to Step E below. Or to complete the training at a later time, follow the instruction below.

Step Two: Complete the training

A. Go to www.praesidiuminc.com

B. Find the orange “Login to your service” drop down menu in the top right corner of the webpage

C. Select “Armatus Online Training” from the drop down menu

D. Click the link “Login to Armatus 1.0”

E. Enter your user login and password. Click Submit.



F. Volunteers are required to complete the courses listed under “Required courses for Volunteer Basic Training”. **NOTE: THERE ARE ONLY 2 COURSES REQUIRED.** Scroll down to find the “Abuse Risk Management for Volunteers” and the “Safe From Harm Program Information and Policies” training modules.



G. Click on one of the two courses listed above to begin.

H. Once you have completed both courses, print your certificate or save the file to your computer for future reference.

We have developed some helpful. Good luck and Thank You!

Right Place, Right Time

Set the right conditions for learning. Create an environment with no interruptions, no phone calls, and no distractions—simple as that.

Take your Time

Have patience and take your time. Read carefully to make sure you fully understand the content. Instead of rushing through the training, plan to complete only one or two courses each time you login so you can really absorb what you’ve learned. Complete each course from beginning to end. If you stop a course before you finish it, you’ll have to start over at the beginning of the section where you left off.

Follow the Orange Arrows

When it’s time to move to the next page, an orange arrow will appear. Click the orange arrow to move forward. Do not use your Internet browser’s forward and back arrows or refresh buttons, or you’ll find yourself back at the beginning of the course!

Think about It

Lastly, pause and think about what you are learning. Throughout the course, think about how you can apply what you are learning to your own position. We know that with proper concentration you can understand and apply what you learn. When you pass the quiz at the end of the course, you’ll earn credit.

If you have questions along the way, contact your location’s Armatus® Administrator, Captain Susan Shiels (434-295-4058) or Praesidium technical support at support@praesidiuminc.com or 817-801-7773.