



The Salvation Army
Potomac Division
Volunteer Confidentiality Agreement

I, _____, am a volunteer of The Salvation Army, **Potomac** Division. I understand I will be privy to sensitive and confidential material while volunteering with The Salvation Army and its related programs and departments.

I understand that due to my exposure to confidential material, it is necessary to read and sign this Confidentiality Agreement.

Any information that I see, hear, transmit, or assist in obtaining while working within the **Potomac** Division is considered confidential. This information may pertain to but is not limited to the following constituents of The Salvation Army: clients, donors, partners, volunteers, and staff. This information can only be shared with my immediate supervisor(s), or those my supervisor(s) designates as recipients of said information.

I also understand that if I breach this Confidentiality Agreement, my volunteer term will be terminated.

I have read and understand this Confidentiality Agreement. I acknowledge I have been given the opportunity to ask questions to clarify any issues I do not understand.

Signature:

Date

Printed Name: